

Third party bill management - Nomination form

A third-party nomination is a formal instruction from you to iD Mobile. It tells us that you'd like another party to manage the iD Mobile invoices and payments on your behalf. These invoices and payments transactions do not include changes to your tariff, plan, services, features, purchasing a new contract or closing your account for you.

Part 1 – Your details (details of iD Mobile account holder)

This section is to be completed by you (the iD Mobile account holder), or your representative.

Title *(mandatory information)*

Mr. / Mrs. / Ms. / Miss or state other -

First name *(mandatory information)*

Surname *(mandatory information)*

Address *(mandatory information)*

Postcode *(mandatory information)*

iD Mobile number the third party will
manage the invoices & payments for
(mandatory information)

Part 2 – iD Mobile account holder - accept the Third-party bill management Terms & Conditions

- There can be only one third party named to manage the iD Mobile invoices & payments at any point in time; You are giving your consent to the third party to have access to the following data:
 - Your detailed iD Mobile invoices, details about your tariff, plan, costs, records of outgoing calls, texts etc. (the dialled number, the number you texted, the date of the event, the time of the event and the associated charge);
 - Details about any missed payments.
- The third party can pay for your invoices:
 - by card, using our automated payment option – by calling 0333 003 7777 and selecting option 2 for payments;
 - by Direct Debit;
- You will continue to receive our automated billing and payments notifications;
- You still have full liability to ensure the invoices for your iD Mobile account are paid.
- As the third party is your representative, you are responsible for actions and decisions they carry out with respect your iD mobile invoices and payments;
- To withdraw the consent, you need to contact us in writing and give us up to 28 days to action your request. Otherwise, your previous third party will receive your next invoice, too.

I accept that it is my responsibility to advise iD Mobile if any of my circumstances change. I am giving consent to the above Terms & Conditions.

Applicant's signature

If you have a representative who will approve the nomination on your behalf:

Representative's full name

Representative's signature

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Part 3 – Third party

- This part should be completed by the third party accepting to manage the iD Mobile invoices & payments.

Company name <i>(if applicable)</i>	
Title <i>(mandatory information)</i>	Mr. / Mrs. / Ms. / Miss or state other -
First name <i>(mandatory information)</i>	
Surname <i>(mandatory information)</i>	
Address <i>(mandatory information)</i>	
Postcode <i>(mandatory information)</i>	
Contact number <i>(mandatory information)</i>	
Contact e-mail	

Part 4 – Third Party - accept the Third-party bill management Terms & Conditions

Once nominated:

- I will receive the detailed iD Mobile invoices, including details about tariff, plan, costs, records of outgoing calls, texts and missed payments (dialled numbers, the date of the event, the time of the event and the associated charge);
- I can pay for the invoices:
 - by card, using the automated payment option – by calling 0333 003 7777 and selecting option 2 for payments;
 - by Direct Debit;
- I am only authorised to manage bill payments and have no authority to make any changes to the iD Mobile account, including services, plans, or contractual terms, on the account holder's behalf.
- The account holder will continue to receive the automated billing and payments notifications;

We only collect and process your personal information for the following reasons:

- To send the invoices issued for the account holder;
- To contact you to discuss payments of the invoices via our Debt Collection Partners & Agencies;

How long do we retain the data?

- We will keep your personal information for as long as you're managing the invoices and payments for our iD Mobile customer;
- After the account holder stops being our customer, we may keep your data for up to 7 years after the date they last used our services or interacted with us. This could include one of the ways specified in 'How we use your personal information' in our privacy policy: <https://www.idmobile.co.uk/legal/privacy-and-cookies> and for one of these reasons:
 - To respond to any questions or complaints;
 - To show that we treated you fairly;
 - To maintain records according to rules that applies to us;
 - To establish, bring or defend legal claims.;

To withdraw the consent please contact us in writing and give us up to 28 days to action your request.

I consent to the third-party bill management terms and conditions.

Signature

If any part of the application form is incomplete, then the application will be rejected.

Once all the parts have been filled in, return the completed form, to the address below: iD Mobile
Accessibility Services, PO Box 252, Cramlington, NE23 2EA